
CITY OF KELOWNA

MEMORANDUM

Date: November 5, 2008

File No.: 0550-05
2380-20-8176

To: City Manager

From: Assistant General Manager, Airport Operations

Subject: AIR CARRIER AIRPORT USE AGREEMENT FOR PACIFIC COASTAL AIRLINES –
KELOWNA INTERNATIONAL AIRPORT

RECOMMENDATION: THAT Council authorize the Mayor and City Clerk to sign the Air Carrier Airport Use Agreement allowing Pacific Coastal Airlines to operate at the Kelowna International Airport.

BACKGROUND: Pacific Coastal Airlines, based and headquartered in Vancouver, B.C. was founded over 30 years ago and is a family owned and operated airline business. Pacific Coastal Airlines operates a total of 18 bases, from the Canadian West Coast to the coastal and interior regions of British Columbia and Alberta, and has a fleet of 26 aircraft (float planes, Saab 340A, Shorts S360, Beechcraft KingAir and Beechcraft 1900C) accommodating a minimum of 9 passengers to a maximum of 33 passengers.

At the present time Pacific Coastal Airlines is providing a public service transporting passengers from Penticton to Kelowna due to the unexpected road closure of Highway 97 north of Summerland, B.C. Pacific Coastal Airlines are providing five daily round trip flights Monday to Friday and three daily round trips on the weekends, using 11 seat Beechcraft King Airs.

The Airport Use Agreement, approved by the City Solicitor in 1996 was authorized by City Council in September 1996 and allows the Mayor and City Clerk to sign with new entrant air carriers wishing to operate at our airport. It requires the provision of a security deposit equivalent to the sum of three months landing and general terminal fees to accompany the agreement.

Considerations that were not applicable to this report:

INTERNAL CIRCULATION TO: N/A

LEGAL/STATUTORY AUTHORITY: N/A

LEGAL/STATUTORY PROCEDURAL REQUIREMENTS: N/A



EXISTING POLICY: N/A

FINANCIAL/BUDGETARY CONSIDERATIONS: N/A

PERSONNEL IMPLICATIONS: N/A

TECHNICAL REQUIREMENTS: N/A

EXTERNAL AGENCY/PUBLIC COMMENTS: N/A

COMMUNICATIONS CONSIDERATIONS: N/A

ALTERNATE RECOMMENDATION: N/A

Submitted by:

A handwritten signature in black ink, appearing to read 'D. Fuller'.

D. Fuller
Assistant General Manager, Airport Operations
/cmm

Approved for inclusion:

A small, faint circular stamp or mark, possibly a seal or a small logo, located near the 'Approved for inclusion:' text.